



Virginia Quarter Horse Association  
20022 Heritage Drive  
Abingdon, VA 24211

VQHA President, Mike Stoyer: 804-572-8284  
VQHA Treasurer, Laura Boardwine: 276-628-3274

Dear Show Secretary/Manager,

Thank you for your interest in having the Virginia Quarter Horse Association (VQHA) approve your show for inclusion in our Year-End Awards Program. We believe this adds value for your show as exhibitors choose what shows they will attend each year based on award incentives and sanctioning by their Member affiliate.

The following steps should be taken to secure your show approval(s):

1. Complete and return the Show Approval Contract at least 60 days prior to your show date. Enclose with the contract the required fee(s) of \$15 per unique show number. If you are conducting a split-combined or double judged show, the fee is reduced to \$30 for the two unique show numbers. Approval does not carry over from year to year and must be obtained for each individual show.
2. Send to us your show bill via email [asanattachment-PDFformatpreffered-toinfo@myvqha.com](mailto:asanattachment-PDFformatpreffered-toinfo@myvqha.com). We will post your show bill on the VQHA website ([www.VaQuarterHorse.com](http://www.VaQuarterHorse.com)), within the newsletter, as well as in email marketing so potential exhibitors may access and/or download it, reducing the number you have to distribute.

It is your responsibility to collect the VQHA Fee of \$3.00 per horse per judge from every exhibitor (\$2.00 for shows not held in the Commonwealth of Virginia). This is a requirement for VQHA approval. The VQHA Fee(s) collected at your show must be submitted to VQHA no later than 30 days after the last date of each of your approved shows. Show management will be fined at least \$50 per day for every day their sanction fees are late. Failure to comply may also result in refusal of VQHA to approve your show next year and/or disciplinary action from AQHA.

You no longer need to submit show results to the VQHA for approved AQHA classes. VQHA will utilize the show approval fee(s) you submitted to purchase downloads of show results directly from AQHA once your show is considered official by AQHA. However, results from any and all non-recognized AQHA classes at your horse show that are eligible for VQHA awards, such as Small Fry classes, must be submitted by you to VQHA no later than 15 days after the last date of each of your approved shows.

Please note when you include AQHA show fees on your show bill, the VQHA Fee must be listed as a separate charge. Example: AQHA Drug Testing Fee \$3/horse/judge; VQHA Fee: \$3.00/horse/judge; Grounds Fee \$X/horse/day, etc. This is an AQHA requirement.

Thank you for your cooperation and we wish you a very successful show. Should you have questions, please feel free to contact one of the following Show Committee members:

VQHA President, Mike Stoyer: 804-572-8284  
VQHA Treasurer, Laura Boardwine: 276-628-3274

Sincerely,  
Virginia Quarter Horse Association



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 Abingdon, Va 24211  
 VQHA President: Mike Stohler, 804-572-8284  
 VQHA Treasurer: Laura Boardwine, 276-628-3274

## SHOW APPROVAL CONTRACT

Complete Show Name	Date	AQHA SHOW #S	Location

Enclosed is the approval fee of \$15 (\$30 for a split combined or double judged event) for the above indicated shows.

I understand that it is my responsibility to collect the VQHA fee of \$3.00 per horse per judge from every exhibitor (\$2.00 per horse per judge for the shows not held in the Commonwealth of Virginia), and this is a requirement for VQHA approval. I agree to submit the VQHA Fees (s) collected at the above indicated shows to VQHA no later than 30 days after the last date of each approved show. I also acknowledge that Show Management will be fined up to \$50 per day for every day the sanctioning fees are late. Failure to comply with this responsibility may also result in refusal of VQHA to approve my AQHA show next year and /or disciplinary action from AQHA.

I agree to comply with all the requirements of VQHA for approval of these shows.

\_\_\_\_\_  
 Show Secretary / Manager (circle one) Signature

\_\_\_\_\_  
 Date

Print Name: \_\_\_\_\_ AQHA Member # \_\_\_\_\_

Street Address, City, State, Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Preferred Method of Contact: \_\_\_\_\_

Make check payable to VQHA and Mail to :

VQHA Treasurer, Laura Boardwine, 20022 Heritage Drive, Abingdon Va 24211